

**Returning Family Registration Checklist**  
**2019-2020 School Year**

- March 1- Registration due to school office
  - Completed and signed contract- Checks to St. John the Baptist School for those paying fees now.
  - Completed Parish Pledge card for 2019-2020 for those who are active\* members of St. John the Baptist Parish in grades K-8.
  - Completed Out of Parish Subsidy Form for those who are registered in another parish without an elementary school in grades K-8 (this will make you eligible for the in-parish tuition rate).

\*Active members of St. John the Baptist:

School families, **registered** in St John the Baptist Parish and who financially support and actively participate in parish and school activities receive a tuition reduction from the full cost to educate each student. As a condition for receiving this subsidy from the Parish, the following is expected of those school families:

- Regular Sunday Mass attendance at St. John the Baptist Catholic Church.
- Regular tithing using either your pre-printed church offering envelopes, online bill pay or WeShare (electronic tithing) *and* completed yearly pledge due at registration.
- Willing and ready participants in Parish and School activities and fundraising, including but not limited to:
  - A. Reporting and completing SHARE hours (see back of contract)
  - B. Parish and School projects and events

**Tuition Assistance Timeline**  
**2019-2020 School Year**

- January 2019- Begin Application Process
- April 1- Deadline for on-line applications with FACTS:  
<https://online.factsmgt.com/signin/3GK9W>
- May 2019- The school will note in a letter to families the amount of the award from the Archdiocese and/or the amount of the award from the school.

NOTE:

Archdiocese grants are only awarded to Catholic families.

**New Family Registration Checklist**  
**2019-2020 School Year**

- April 1- Registration due to school office:
  - Completed New Student Application (1 per child) in preschool-eighth grades.
  - Completed and signed contract- Checks to St. John the Baptist School for those paying fees now.
  - Completed Parish Pledge card for 2019-2020 for those who are registered active\* members of St. John the Baptist Parish in grades K-8.
  - Completed Out of Parish Subsidy Form for those who are registered in another parish without an elementary school in grades K-8 (this will make you eligible for the in-parish tuition rate).
  - Completed Records Release form.
  - Copy of student's baptismal certificate (if applicable).
  - Copy of student's State Certified birth certificate.
  - Complete and submit the Oregon Department of Health form with current immunizations.

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